

LAKE UNION CONFERENCE
REQUEST FOR PROFESSIONAL ACTIVITY (NON-ACADEMIC) CREDIT
Toward Renewal of Sda Teaching Certificate

Teacher _____

Date submitted _____

Conference _____

For school year, July 1, _____ to June 30, _____

A teacher holding an SDA Standard Teaching Certificate may earn professional activity credits for up to one-half of the total credits required for renewal. A teacher holding an SDA Professional or Administrator teaching Certificate may complete renewal requirements with Professional Activities unless a specific course is required.

All activities are to be reported during the school year in which they were completed. Thirty-eight (38) clock hours of approved activities are required for each semester hour earned.

ACTIVITIES	SEMESTER HOURS
1. Professional growth books and <i>The Journal of Adventist Education</i> . One semester hour for completion of the six (6) areas for the year's required reading. List below: A. _____ B. _____ C. _____ D. _____ E. _____ F. Five issues of the current <i>Journal of Adventist Education</i> . Yes ___ No ___	1. _____
2. Educational travel. One semester hour per week of travel. A written report must be made subsequent to travel. Area of travel: _____ Proposal submitted. Approved by _____ <div style="text-align: right; margin-right: 100px;">Signed _____ Date _____</div> Report submitted. Approved by _____ <div style="text-align: right; margin-right: 100px;">Signed _____ Date _____</div>	2. _____
3. Teachers' conventions and inservices. List dates attended. _____	3. _____
4. Independent study. Area of Study: _____ Proposal submitted. Approved by _____ <div style="text-align: right; margin-right: 100px;">Signed _____ Date _____</div> Completion certified by _____ <div style="text-align: right; margin-right: 100px;">Signed _____ Date _____</div>	4. _____
5. North American Division/Lake Union Conference workshop. Workshop Attended _____ Total hours _____ Workshop Attended _____ Total hours _____	5. _____
6. Special Committee assignments. Assignment _____ Total hours _____ Assignment _____ Total hours _____	6. _____
7. Other approved activity. Name of activity _____ Proposal submitted. Approved by _____ <div style="text-align: right; margin-right: 100px;">Signed _____ Date _____</div> Completion Certified by _____ <div style="text-align: right; margin-right: 100px;">Signed _____ Date _____</div>	7. _____
8. Audited classes: when a class is audited one-half of the recorded credits may be used as professional activity credit. An official transcript must be submitted to the Lake Union Office of Education before credit can be recorded.	

Signed _____
 Conference Superintendent of Education/Academy Principal

Total Semester Hours Approved _____